



Tri-Valley Regional Occupational Program
1040 Florence Road, Livermore, CA 94550
Phone (925) 455-4800 • Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board and Annual Organizational Meeting of January 25, 2023
5:30 p.m. Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

Emily Prusso, Chairperson
(925) 606-3281
eprussotrustee@lvjUSD.org
Member District:
Livermore Valley Joint USD

Steve Maher, Trustee
(925) 321-2691
steve_maher@pleasantonusd.net
Member District:
Pleasanton Unified School District

Kristin Speck, Trustee
(925) 351-2031
speckkristin@dublinusd.org
Member District:
Dublin Unified School District

Julie Duncan, Superintendent
(925) 455-4800 x 106
jduncan@tvrop.org
Secretary to the Governing Board

www.tvrop.org

Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

2. CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

Tri-Valley ROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this time, the Board shall elect a Chairperson and Vice-Chairperson from its members.

A. Introduction of Incoming Board Member

Superintendent Duncan will introduce incoming Board member Kristin Speck (Dublin USD) who has been appointed to represent her district governing board on the Tri-Valley ROP Joint Powers Governing Board for the 2023 calendar year.

B. Election of Board Chairperson for 2023

The Board will elect a Chairperson of the Joint Powers Governing Board effective immediately and until the first/annual organizational meeting of the Board in 2024.

C. Election of Board Vice Chairperson for 2023

The Board will elect a Vice Chairperson of the Joint Powers Governing Board effective immediately and until the first/annual organizational meeting of the Board in 2024.

THE NEWLY APPOINTED CHAIRPERSON OF THE JOINT POWERS GOVERNING BOARD WILL ASSUME THE CHAIR AT THIS TIME. PASSING OF THE GAVEL OCCURS.

3. RECONVENE INTO OPEN SESSION

A. Pledge of Allegiance

B. Approval of the Agenda

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

4. PUBLIC COMMENT

At this time, members of the public may address the Board regarding matters not on the agenda but within the Board's jurisdiction. (For items that are on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to Call to Order: a yellow card for items not on the agenda and a blue card to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.

5. CONSENT CALENDAR - MOTIONS

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

A. Approval of Minutes from the Regular Board Meeting of December 7, 2022

The Board will consider approval of the minutes from the December 7, 2022 Board Meeting.

B. Approval of Bill and Salary Reports – December 1 – December 31, 2022

The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the period noted.

- C. **Approval of Purchase Order Summary – November 1 – December 31, 2022**
The Board will consider the approval of the purchase order summary which shows the encumbrances of District funds for the period noted.

- D. **Authorization to Surplus Equipment**
The Board will consider granting authorization to surplus materials or equipment that has reached end of life per CA Education Code 17545.

6. CONSENT – RESOLUTIONS

The Consent – Resolutions is for items that require the approval of the Board but are routine in nature. The Board acts upon these items in a Roll Call vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent-Resolutions and discussed and/or acted upon separately under Deferred Consent.

A. **Resolution No. 2022-23.8 – Board Members Signature Card**

Education Code Section 42632 states, each order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be updated annually with the residing County Office of Education.

7. DEFERRED CONSENT ITEM/S

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

8. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

A. **Celebrating CTE – Information/Action**

Staff will present a CTE Month Proclamation in support of the Association for Career Technical Education by proclaiming February as CTE Month and report on upcoming planned activities.

B. **Approval of Personnel Document of January 25, 2023 – Action**

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area and may include new hires, resignations, retirements and/or vacancies for Board approval.

9. SUPERINTENDENT’S REPORT

Superintendent Duncan will report on recent meetings, activities, or legislation.

10. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

11. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board will be held March 15, 2023 at 5:30 p.m.

12. ADJOURNMENT

JD/rv